

Lamb's Gate Christian School

Preschool Teacher Job Description

JOB SUMMARY:

The Teacher is responsible for creating a positive and loving learning environment where children are exposed to age appropriate concepts and activities which will lead to a higher level of development spiritually, academically, physically, emotionally and socially.

QUALIFICATIONS:

1. Must adhere to the guidelines and standards stated in the staff handbook.
2. Must have the desire and demonstrate a gift for working with and ministering to children.
3. Must meet the requirements of the Arizona Department of Health, including fingerprinting and FBI background investigation.
4. Must be a born again Christian pursuing Jesus as their Lord and Savior
5. Must have six months paid work experience in a licensed childcare facility and/or a degree in education.

WORKING RELATIONSHIPS:

1. Interviewed by the Director and at least one other member of the administration team. Hired by the Director.
2. Accountable to the Director and Assistant Director.
3. In harmony with team members and other staff members.

RESPONSIBILITIES:

1. Reach out to the parents and children in love, demonstrating Jesus to them and working with them for the good of the child.
2. Carry out the policies of Lamb's Gate found in the handbook.
3. Participate in Team planning of thematic units to achieve developmental objectives. Plan, research and organize activities for the students which will develop their strengths and minimize their weaknesses. Prepare activities which are creative and varied.
4. Be responsible for creating and turning in lesson plans on a WEEKLY basis and posting a copy in the classroom.
5. Assist Team by sharing in the preparation and gathering of materials as necessary and by working with them in a spirit of cooperation to share duties.
6. Maintain an orderly, clean, safe classroom environment which is conducive to learning.
7. Be responsible for maintaining adult supervision of the children at all times.
8. Plan worship on a rotational basis with assigned T.A. Lead worship time in partnership with T.A.
9. Discipline and train students in a manner consistent with Biblical principles, school policy and State law.
10. Evaluate and record student development in the fall and spring.
11. Be able to share each child's progress with parents at Parent/Teacher visits.
12. Maintain open communication with parents by notes, phone calls, and appointments as needed throughout the school year.
13. Complete class projects for fundraising events and as designated by the team.
14. Acquiring a full 18 hours of continuing education or professional development each year by the anniversary of the individuals start date.
 - Some hours are provided by the school and others can be done online through webinars.

